

Parish Council Meeting Minutes  
September 26, 2017

In attendance: Pastor Nancy Rottman, Bruce Weaver, Jeff Law, Linda Ladd, Jill DiGiorgio, Scott DeSantis, Larainne Wilson, Annmarie Pendola, Chuck Cotting, Debbie Cotting, Jim Marshall and Lauren Donadio

In her first Pastor's report, Nancy updated the Parish Council on the first week of ministry. She requested that "Pastor" be used rather than "Senior Pastor" and communications will be updated with "Rev." once she is ordained, which will be in November at her home church, details soon. Centre Church has requested that Nancy be licensed in order to administer the sacrament of Holy Communion until she is ordained. She has scheduled a baptism for 11/19 and is scheduling 2 weddings for next summer. She has had a request for use of the Chapel for a vow renewal on Friday evening, 11/17. There were no objections so Chuck Cotting and Pastor Nancy will work out rental fee and minister honorarium. Nancy is working with Linda Ladd on getting added to the CCC Facebook page. Debbie Cotting will meet with Nancy to put together a press release about Nancy and Larainne as CCC's new staff members. We seem to be attracting young families to Centre Church, with a few interested in membership. Anyone asking about membership should be referred to Pastor Nancy.

Jeff Law presented the Financial Report. FY 2018 budget and financial reports were presented to congregation at Annual Meeting on 9/24. The loss in operating fund is on par with previous years. There was a discussion of what to do with surplus. We still have small capital maintenance projects left, but much work has been done - great job Chuck and Scott! Jeff expressed hope to build up the endowment. We have an option to pay off parking lot loan using a Tower Day contribution. This option will be revisited in May. Organ maintenance was discussed. It will be a substantial expense to replace or repair, so we need creative ideas for a special appeal. There is no current need for a supplemental drive for operating fund. Chuck and Scott will distribute the 2020 Project List to Council. This includes larger projects such as bringing the kitchen up to code, elevator repair or replacement, and others. Pastor Nancy stressed that over the remainder of this year we can begin to develop a 5-year plan that includes determining our mission focus, incorporating new families into the life of Centre Church and have creative conversations about money and growth. Planned Giving was also discussed as something that hasn't been fully taken advantage of. Pastor Nancy should be aware of where money is most needed and guide families or individuals how to give.

Larainne Wilson and Jill DiGiorgio reported for the Faith Formation Ministries Team. We have new families attending and had 5 new children in the nursery (making 10 total) on 9/24. These children are mostly toddlers but one couple has a new baby expected soon. The nursery is covered by Alicia Dwyer as paid staff and high school volunteers. We are open to adult volunteers and we need a contingency plan to ensure that we have 2 volunteers every Sunday. We had 2 new children in Church School on 9/24. Godly Play and Brick by Brick are starting 10/15. Worship arts including music, movement, and art will be incorporated. Joyful Noise (children's choir) will be included and the children will provide music in worship before Christmas. Parent orientations have been held, with another scheduled for 10/1. For the youth, Mission and Outreach has designated money for them to make Kiva micro loans. Giv<sup>2</sup> leaders' meeting is on 9/28, with Linda, Larainne, and Nancy attending and the kickoff is Sunday, 10/1 at WLUMC. CCC does not have many students in grades 5-7 so we are looking into intergenerational ties and getting adults involved in service projects. On 10/14 the first Giv<sup>2</sup> event is Gleaning, which Pastor Nancy will attend. FFMT is reaching out to families with postcards highlighting updates on staff, programs, and the new nursery space. Young Families Group will plan to meeting every Sunday after worship on the playground. CCC is hosting the Lynnfield Moms Group "Trunk or Treat" event in our parking lot on 10/22 with Pastor Nancy participating. She is also restarting Adult Faith Formation, with the Bible Study Group and leading a book study on the 500<sup>th</sup> anniversary of the Reformation.

Linda Ladd reported for Outreach Ministries. Serving at Haven from Hunger continues on the 4<sup>th</sup> Monday of the month. They have merged with Citizen's Inn which will expand their outreach. Our youth will coordinate the turkey collection in November. Our donation of the month for October and November will be money for disaster relief. We are receiving another ark from Heifer and will schedule a presentation this fall at worship during the Mini Message. Outreach is looking into incentives for the Goat Tube. Also, on 10/14 the Lynnfield for Love multicultural event will be held. Linda is checking to see if CCC can have a table at which we would highlight Giv<sup>2</sup> as a service opportunity for all youth in Lynnfield.

Membership Committee will be meeting on 10/3 and Linda Ladd volunteered to host coffee hour on 10/1.

Annamarie Pendola reported for the Diaconate. All deacons agreed to stay on for 2018 and Jeff Langill rejoined, leaving 2 vacancies left to fill. Dom Donadio brought up AudioVisual Ministry purchase requests, which include a terabyte external storage drive to record services and a new lavalier microphone. One of the pitchers used for Holy Communion is leaking. Annmarie will arrange to have it repaired. The Deacons Breakfast is Sunday, 10/15 before worship. CCC is hosting the NE and Metro Boston Associations joint fall gathering for the 500<sup>th</sup> anniversary of the Reformation. There are 150-200 people expected to attend.

For Stewardship, Debbie Cotting reported that there is one new pledge and still 3 outstanding pledges.

Chuck Cotting and Scott DeSantis reported for Finance and Properties. We have received a donation designated for pew cushions in chapel. Chuck will get samples and check the fit and will email council when the decision is made. The purchase of a floor safe for added security for the Financial Secretary was approved. We are looking at purchasing an AED for the church facility. We will go with a Zoll AED to put in the donated cabinet, which is compatible with the LFD systems. Training will be held for Tower Day and CCC staff and lay leaders. Due to price increases with our current office supplier, we are looking to change to Staples, which has competitive pricing, discounts on other products, and perks. The front and parking lot signs need to be replaced. All designs will be approved by Council. A donation of a hot dog machine was accepted, with possibilities to use it for the Young Families Group on Sundays and other events.

Bruce Weaver updated Council on fundraising. Golfing with God was small but fun so we'll look to strengthen in the future. Debbie discussed possibly changing the Crafters on the Common event to November and moving it indoors, which has the potential to increase attendance and traffic. Debbie will check with previous crafters for their opinion. The Flea Market will be on 5/13/18 and the Art Guild wants to coordinate and will look to renting the Meeting House on the same day. Pie Sales overlap with the Reformation event so Chuck will move to one day earlier in the week.

In Old/New Business Pastor Nancy let us know that the Ecumenical Thanksgiving Service may not happen in lieu of an Ecumenical Prayer Service focused on drug addiction. She will report after the Lynnfield Clergy meeting in October. She is also going to the Senior Center for a tour with Debby Triffletti.

The meeting was closed with prayer by Pastor Nancy. Next meeting is 11/1.

Respectfully submitted,

Lauren Donadio, Recording Secretary