

Parish Council Minutes

January 10, 2018

Present: Bruce Weaver, Jeff Law, Annmarie Pendola, Linda Ladd, Chuck Cotting, Scott DeSantis, Debbie Cotting, and Jill DiGiorgio.

Moderator, Bruce Weaver convened the meeting at 7:05 P.M., and Chuck Cotting offered the meditation.

Council approved the minutes from the December 5, 2017 meeting.

Pastor Report: Rev. Nancy Rottman submitted a written report which was presented by Bruce Weaver. Rev. Nancy meets monthly with the Lynnfield Clergy Association. Their current focus is on safety and how churches should prepare for emergencies. The Fire and Police Captains from Lynnfield and Wakefield will be present at the Feb. Clergy Association meeting. Rev. Nancy continues to meet with Ministry Teams and the Care Team. There will be a New Member Luncheon on 1/28, and new members, including Nancy and Mike, will join the church on 2/11. Nancy meets with and supports the Adult Bible Study group that meets every Thursday. Nancy has been busy providing pastoral care; there have been 10 deaths since early October and many hospitalizations. Nancy will meet with Debbie Cotting soon to finalize plans for the 2018 Stewardship campaign which will run from 2/25-3/18.

Financial Reports: Jeff Law presented the Treasurer's Report containing data as of 12/31/17. Jeff noted that the numbers are somewhat incomplete because some income and expense items have not been entered into our accounting system. The overall loss in the Operating Fund is \$5771.52. Income year-to-date is \$11,073.46, which is worse than last year, but better than budget. Our expenses are better than budget, and Jeff doesn't see any unexpected expenses. Jeff reported that the UCC recommends that churches have a written policy outlining the use of the Minister's Discretionary Fund to avoid having the IRS consider the funds as income. Jeff distributed a sample policy which Council will review and discuss at the Feb. meeting.

Faith Formation: Jill DiGiorgio reported that Godly Play, Transition, and Brick-by-Brick classes will resume on 1/21. More volunteers are needed to support teachers, especially in the Transition class. Joyful Noise will sing on Easter and Celebration Sunday. Nancy and Laraine are following up with new families. F.F. is looking to host CPR and First Aid training for the community. Laraine will attend the UCC Super Saturday in March, and Centre Church will host a CE certification class in April. Giv2 is hoping to do a Mission of Deeds event in January and participate in City Reach in March. Two parents have expressed interest in having a playgroup during the week for children under 5. FF will chat with them to explore the idea.

Outreach: Linda Ladd noted that we collected 388 items valued at \$3600 for City Mission Society. She thanked Laraine and the Cotting School for helping us reach that total. Heifer Marketplace raised approximately \$2200. The Shaw's Saver Stamps program ends on 1/16. Volunteers are needed to prepare and serve a meal at Haven From Hunger on Monday, Jan. 22. Missions and Outreach is hosting

coffee on 1/21. Donations for the month of January are canned and boxed meals. If Giv2 goes to City Reach in March, they will collect warm clothing, socks, and underwear in February to bring with them. Linda is investigating the possibility of getting a group together to see "Unveiled" at Greater Boston Stage Company on Feb. 11 @ 2 P.M.

Diaconate: AnnMarie Pendola reported that the annual maintenance and tuning of the organ was done in December. AnnMarie reviewed the many activities that took place during the month of December including the Christmas Concert and 3 services on 12/24. A Memorial Service for Marge Cole was held on 12/9.

Stewardship: Debbie Cotting met with Rev. Nancy in Dec. to plan for the 2018 Stewardship Campaign which will run from 2/25-3/18. They will meet again soon to finalize plans.

Finance: Chuck Cotting reported that he and Scott DeSantis are dealing with leaks due to ice dams. Chuck has notified our insurance company. There were air leaks in our sprinkler system in Dec. Metro Swift replaced hoses. Scott and Chuck are working on cleaning the Sanctuary closet; they will install shelving to make more efficient use of space. Chuck is working with Baker Electric to schedule installation of additional lighting in the chancel and to get an estimate on a remote system for unlocking the door from the parking lot. The pew cushions for the chapel have been ordered. We have received the AED which is stored in Nancy's office until people are trained to use it. Chuck and Debbie will meet with Markarian Sign to develop a sample sign that incorporates Council's suggestions. Chuck asked for volunteers to work with him to develop an evacuation plan.

Fundraising: Trivia Night and Silent Auction scheduled for 2/3/18 at 6:30 P.M. Debbie, Barbara Langill, Margaret Waugh, and Kathi Martin will meet on Jan. 23 to discuss preliminary plans for the Holiday Fair on Nov. 3, 2018.

There being no further business, Council voted to adjourn the meeting at 8:25 P.M.

Respectfully submitted,

Debbie Cotting, Recording Secretary Pro-tem

Next Meeting: Monday, February 26 at 7:00 P.M. Meditation: Debbie Cotting