

Parish Council Minutes -January 7, 2019

Moderator Bruce Weaver called the meeting to order at 7:00 P.M. In attendance: Bruce Weaver, Rev. Nancy Rottman, Debbie Cotting, Linda Ladd, Chuck Cotting, Scott DeSantis, Annmarie Pendola, Jeff Law, Lisa Gerbick, Jill DiGiorgio and Lauren Donadio. Debbie Cotting offered the meditation about heeding God's call. Minutes from 11/27/18 were approved with unanimous consent.

Pastor Report: Rev. Nancy Rottman reported that staff will plan to meet every other month and will begin looking into updating email and web services. Nancy met with Peg Sallade of A Healthy Lynnfield regarding two new trainings that could be offered to the community and caregiving professionals and CCC is a potential site to hold the trainings. Nancy is receiving and welcoming all feedback about the Advent and Christmas services to help address logistical issues and plan for next year. Evening adult faith formation sessions were well received and could be offered again during Lent with an added worship component. Care Team is working with Nancy on creating a spreadsheet for pastoral care to help track visits, flower deliveries, and concerns for members and friends. Nancy will be officiating a wedding in October for a young couple who have been attending regularly for the past few months.

Pastor Parish Relations Committee: Debbie Cotting, Linda Ladd, and Nancy will meet soon to discuss next steps for development of a Pastoral-Parish Relations Committee. Will stay on the agenda for each Parish Council meeting and updates will be given by members of the Committee.

Three Hundred Committee: Preparations for the 300th year celebrations will include the creation of a Three Hundred Committee as well as looking into ways to upgrade the Sanctuary's sound system to enhance worship. Will stay on the agenda for each Parish Council meeting and updates will be given by members of the Committee.

Financial Report: Treasurer Jeff Law reported that Lisa Gerbick has continued to balance books for the past months and is quickly learning other parts of church finances - she was given a key to the financial files. Overall loss in operating fund is worse than last year and budget, mostly due to Repair/Maintenance expenses. Tower Day is having a fantastic year. Income is worse on pledges and offerings, as well as Building Use Donations. Fundraising is on track through November and with upcoming fundraisers in the winter/spring, we should reach targets. Jeff Law, Bruce Weaver, and Chuck Cotting will begin meeting as an Investment Committee to look into sound investment options.

Education: Jill DiGiorgio reported that assistant Mary Mucci is working out very well and we are still searching for another assistant. The Worship and Sacraments class is going well and will continue to be held on the first Sunday of every month. FFMT will continue to serve Coffee Hour on the 5th Sunday of the month as a Service Sunday. The Christmas Pageant "A Mary Carol" was presented on 12/23 to wonderful reviews and the children had so much fun. Young Families Group participated in Caroling at Sunrise on 12/9 with Giv2 and are looking to have an ice skating event at Market Street this winter.

Outreach: Linda Ladd reported that the next date to serve at HFH will be 1/28 and the donation of the month is canned and boxed meals. The Equal Exchange Fair Trade Shopping fundraiser was a success with over \$500 in profits and by raising awareness for fair trade goods. The funds raised from the Heifer Living Gift Market as well as the Goat Tube will be tabulated soon. On 12/16, two Green Wagons filled with Angel Tree gifts were delivered to Winchester for City Mission's Christmas Shops. New and gently used coats, gloves, and hats for children and adults will be collected in the church's front entryway until 2/15 and delivered to Mission of Deeds on 2/17.

Membership: Chuck Cotting is reaching out to members regarding the Trivia Night Event on 3/2.

Diaconate: Annmarie Pendola reviewed recent Diaconate activities and worship services. Deacon's Breakfast was held 12/9 and raised \$510 for organ maintenance fund and the Advent Wreath centerpieces made by Rev Nancy were given to 8 winners. Laurel Caputo and The Flower Committee decorated the church with poinsettias for the Christmas season and all have been given out to members and friends. On 12/16, Eloise Priscilla Itle Boling was baptized . The Blue Christmas Service on 12/16 was well attended and featured Noel Smith as guest musician. The Christmas Concert was held on 12/23 with 165 in attendance and special performances by the LHS Chamber Singers and refreshments provided by Debbie and Chuck Cotting. Discussion followed regarding free will offering and how to indicate where/how the offering will be collected for future concerts. Christmas Eve services included a solo by Camille Hodgkins and a candlelight service in the Chapel at 11pm. Upcoming events include: The Great Pie Challenge 1/27 in Todd Hall after worship, Valentine's Day Deacon's Breakfast 2/10, and Deacons hosting Coffee Hour 1/13, 1/27 and 2/10.

Stewardship: Debbie Cotting reported that the stewardship campaign will run from 2/3 - 3/9 with the theme "What Shall We Bring?" The 2019 Holiday Fair will be held 11/2/19 and the Committee will meet 1/13 to discuss the 2018 Holiday Fair.

Finance: Chuck Cotting reported that the hard drive on the computer in the video booth crashed and a new OS and hard drive have been installed. Scott DeSantis completed the final painting in the Chapel thanks to a team who helped lift the panels into place. New door rollers were installed in the elevator on 12/12. Chuck will work with the choir regarding restoration of music after water intrusion. Repairs and maintenance to the gas furnace, play yard fencing, fire alarm panel, and porch light at the Chapel entrance have been completed. Chuck is looking into lower water usage toilets to help with the significant increase in water bill. Upcoming projects include: restoring Chapel windows, improving lighting for Chancel, parking lot, office and TD, restoring front doors, reviewing exterior paint, installing/training for AED.

Fundraising: Chuck Cotting reported that he has been talking with people to plan and prepared for Trivia Night - Silent Auction on 3/2 at 5:30pm with a Mardi Gras theme. There will be a raffle for smaller items and silent auction for experience and larger items. Also planning another Anthony's Coal Fired Pizza fundraiser and Lobster Rolls.

Coffee Hour Schedule: The schedule for hosting Coffee Hour was determined as follows: 1/13 - Deacons, 1/20 - M&O, 1/27 - Deacons (Great Pie Challenge), 2/3 - Stewardship, 2/10 - Deacons, 2/17 - FFMT, 2/24 - M&O, 3/3 - Stewardship, 3/10 - Deacons, 3/17 - Open, 3/24 - Open, 3/31 - FFMT. Parish Council will continue to schedule Coffee Hour and will announce opportunities for families and individuals to host during worship.

Old/New Business: None to discuss at this time

There being no further business, Council voted to adjourn the meeting at 8:23 P.M.

Respectfully submitted,

Lauren Donadio, Recording Secretary

Next Meeting: Monday, January 28th @7pm