

CENTRE CONGREGATIONAL CHURCH PARISH COUNCIL
APRIL 27, 2010, 7:00 PM

Meditation Mary Ann Parker

Approval of minutes from 3/31/10 meeting Unanimously approved

Pastor Report

Easter Services: Sunrise Service – 65 attendees at 6 AM at Newhall Park – Lynnfield Police Chief Joe Dunn and two officers attended. 10 AM Easter Service in the Sanctuary was well attended.

Rev. Bailey held a recent Staff Meeting

Confirmation Class is coming to a close. Rehearsal will take place on Saturday with Mentors and Confirmands and will include a pot luck luncheon. Mother's Day service on Sunday May 8th followed by a pot luck luncheon.

Sunday service a little different: early in the service honor Sandi Watson with Allie and Mary Ann Parker presenting with communion at the end of the service.

Dennis may take time off in June. Question: who will cover for Dennis? What is the general cost for Sunday services and pastoral coverage – generally \$250 and \$100 per week. What is in our remaining budget this year for this coverage – none. There may be some discretionary funding. Coverage by volunteers: Chris Parker volunteered for a Sunday in June – still need pastoral coverage. Our two groups of Mission trip volunteers could cover one Sunday. \$350 was reserved for Marlene if it fits into her schedule.

Financial Update

Treasurer Report: Jeff Law

Summary:

Overall loss in the Operating Fund year-to-date is \$81,360 which is \$11,606 better than last year and \$5,981 more than budgeted.

Income is \$4,370 worse than expected and Expense is \$1,612 more than expected. Total loss is \$5,982 worse than expected.

The major factors driving these results so far are: Current Year Pledges which are coming in slower than traditionally and maintenance and capital spending is coming in much higher than expected.

Recommendations:

1. Continue to control spending and encourage members to “get current” on their Pledges.
2. Review projections for May-June for “reasonableness”

Jeff conducted a review of uncleared checks and made a recommendation of their disposition which was accepted by Council.

Shopping Card program: \$1,908.

Flood Fund:

Donations and insurance check: \$31,481.

Current expenses – recorded and not recorded: \$16,776.

Current balance – with additional expenses to be covered: \$14,701

Jeff discussed a FY 2011 budget review for Tower Day School: Current projections are slightly better than the last review.

Signers for Church accounts: A motion was made to have Jeff Law, Dwight Decker, and Chuck Cotting as Church account check signers. After a second and discussion, the motion was approved unanimously.

The Budget Subcommittee to meet re: 2010-2011 Budget in early June

Sunday June 13, 2010: The Special Meeting to review and approve the 2010-2011 Church budget.

Sunday June 20, 2010: move to the Chapel for the summer season.

Financial Secretary Report:

Easter service income was \$4,613 and this amount goes towards the Church operations budget.

MBA dues income was \$2,072 of the approximately \$3,000 needed to cover Centre Church members. We still need folks to catch up on their MBA dues payments of \$19.30 per member.

Planned Giving Update: Tabled

Christian Education Report

Easter Fun Day: 30 kids and their parents enjoyed Easter-related fun and games.

The youth Adults youth Group raised \$300 for their Mission Trip to New Orleans at their Bake Sale.

M & M Mini tubes: the money raised will be split between the two youth Groups for their Mission Trips. We are a bit behind on fund raising this year with no recycling days. We are looking for another vendor for this successful and beneficial day.

Red Sox Raffle #2 [Thank you Mary McCarthy]: Sales are going well for the drawing to be held on Sunday May 23rd.

Planned Car Wash for Saturday May 8th to benefit the Youth Groups. Tickets will be on sale Sunday May 2nd.

Sunday June 6th is Children's Sunday and there will be an Ice Cream Social.

Vacation Bible School is planned for June 28th through July 1st.

Jill and Barbara attended Worship Forum where they learned new ideas for children's worship. They also made field trips to the Resource Room on Tremont Street, Boston to learn new programs for youth.

Ministry Team Reports

Outreach Ministries: Voted on the Missions donation to the youth Mission Trips. Their budget is in line with their planned donations.

Bread & Roses: Meal preparation without our kitchen carries on at people's homes – Meg and Barkie's and others.

Membership Ministries: Focused on the May Day Celebration on Saturday May 1st:

Celebration Lead: Susan Lambe

Flea Market – Rental and Centre Church Tables

Raffle: Boston Two Red Sox tickets

Morning: Coffee, muffins, donuts, bagels

Lunch: 120 Lobster Rolls [Pre-sale and day of event sales], hot dogs, chips, baked desserts

Bake Sale

Dunk the Pastor Dunk Tank with Dennis Bailey, Bruce Weaver, and Chris Parker

Pop corn machine

Pictures: Ryan Batchelder

Education Ministries: Tower Day School state certification completed with no major issues.

Completed the Bible Study for Lent group – very positive responses for this program.

Diaconate: Protestant Chaplaincy Group to meet at Centre Church on Wednesday April 28 at 7:30 PM

A potential organ repair person will meet with Diaconate representatives on Saturday May 1st to estimate the cost of repairs and a maintenance contract.

Sunday May 2nd – final Deacon's Breakfast to benefit the organ repair fund. An e-mail blast reminder was sent out to the congregation.

Ministerial Review Committee met to discuss the returned surveys. 90 of 270 surveys were returned and the group is still tallying the returns.

Church Website: A Web Hosting vendor with UCC business ties is offering web development with free design services including music for a low monthly fee. Our current website vendor, Network Solutions, provides lots of other services

including our email accounts and domain name. Council will review a demo of the new website service prior to discussion at the next meeting.

Stewardship Ministries: The Pastoral letters have been mailed out to the congregation. Monday evening May 3rd Stewardship put together the Stewardship packets, “To Do Something Great”, which also includes a Centre Church bookmark created by Cindy Trayers. Most of the packets can be picked up at church on May 9th; the others will be mailed out to the congregation. **All packets should be returned by June 1st.**

Finance Ministries:

Update on Flood Damage Remediation:

Continuing to negotiate with the insurance company on damage cost recovery. Repair and remediation is being done by ServPro.

Todd Hall wallboard has been removed back to the studs from 3 to 6 feet up depending on the water damage. The stage floor was removed to get at the mold under the stage. The insurance company will not pay to rebuild the stage foundation due to past water problems, but will pay to replace the stage floor.

It was decided after further review to remove the stage foundation. We will determine at a later date what will be rebuilt in the stage area. All of the closets in Todd Hall were heavily damaged by water and mold and have been removed.

The Kitchen cabinets and countertops along the front wall and the wall with Todd Hall have also been removed due to water and mold damage. All cabinets in the kitchen have been emptied, dried and the mold problems remediated. Any food, plastic or paper products that were in the cabinets have been junked and the remaining items packed in storage boxes. The interior of the remaining cabinets will be painted with Kilz during a work day.

Richards Hall: Some sections of damaged wall board have been removed and the area remediated. All of the metal grates to the heating ducts were damaged and have been junked. The heating duct work under the floors will be cleaned and evaluated for damage.

A plumbing company replaced two damaged sump pumps, and repaired and updated the basement water heating valves.

Summary: The insurance company will cover re-painting the entire basement area including the Choir room. The kitchen will be unusable through June with Todd Hall completed in July. Our building and grounds drainage system will have to be evaluated – Rick Carey will help with this process. The basement heating system will have to be evaluated.

We will have to determine what basement space is really needed and what materials will be used to repair the walls. Council and others will be making rapid, “on the fly” decisions as repairs move along.

Council gave a very large thank you to Phil for all of his work on our flood damage!

We have a new landscaper, Mystic Landscaping, who also took on the snow plowing this past winter. The change to a new landscaper was to achieve some cost savings.

A new copy machine for the office is being delivered next week and the 60 month lease includes up to 150,000 copies per year.

Roof repair/replacement: Our flat roof section over Tower Day school needs either repair or replacement. A number of areas received water damage. In the coming months Parish Council will evaluate how to move ahead on this project by using a \$10,000 roof repair donation received several years ago.

NEXT MEETING: Thursday, May 27, 2010 at 7:30 PM; meditation by Dennis Bailey.