

Parish Council Minutes -April 23, 2019

Moderator Bruce Weaver called the meeting to order at 7:00 P.M. In attendance: Bruce Weaver, Rev. Nancy Rottman, Debbie Cotting, Chuck Cotting, Jim Marshall, Laraine Wilson, Annmarie Pendola, Jeff Law, Lisa Gerbick, Jill DiGiorgio and Lauren Donadio. Lauren Donadio offered the meditation about clinging to God's love. Minutes from 3/26/19 were approved with unanimous consent.

Pastor Report: Rev. Nancy Rottman began report by expressing deep gratitude for all the support and care offered while she was out. Worship services for Palm Sunday, Maundy Thursday, and Easter were a success and we look forward to Eastertide services leading up to Pentecost, which is also Celebration Sunday on 6/9. We will extend services in the sanctuary until 6/16 to accommodate baptisms that Sunday. Clergy from Lynnfield, Wakefield, and Peabody are completing the Mental Health First Aid training 5/ 8 and 5/10 at St. Paul's with support from local substance abuse coalitions. Bible Study group will be looking into what the next area of study will be. Nancy and Linda Ladd will touch base to decide how to proceed with the website and other communication upgrades. Nancy will attend the last two retreats for the Tending the Fire leadership series the first week of June and the last week of September. Nancy is looking into possible vacation plans for July and August. Care Team is looking for new members who would be able to help with their mission of making contact with parishioners who are not able to come to worship regularly either in the short term or long term.

Pastor Parish Relations Committee: Debbie Cotting, Linda Ladd, and Nancy have extended requests to three church members who have all accepted to be on the PPRC. Nancy read a motion for Parish Council to approve the election of PPRC members Sarah Crosbie, Margaret Waugh, and Gary Muise to serve on the PPRC for a term of one year and two months, until June 30, 2020. Motion was seconded and passed with unanimous vote after discussion about term length and updating bylaws to reflect how committee members will be appointed. Bruce and Lauren will plan to meet with PPRC to share information from the workshop they attended.

Three Hundred Committee: Committee will meet this Sunday (4/28) after worship to discuss how to structure the subcommittees for each event/aspect of the 300th celebrations possibly including a mystery dinner, themed trivia night, Palm Sunday and Easter services, etc. Suggestion was made to have microphone in Sanctuary during meetings so all can be heard.

Financial Report: Treasurer Jeff Law reported that overall loss in the Operating Fund is worse than last year and budget, reflected by a decrease in income and increase in expenses. Income is worse on pledges/offerings, unpledged offerings, and building use donations, but better on fundraisers and other income items. We are currently over 100% of our goal on fundraisers with 25% of the fiscal year left. Expenses are mostly affected by repair and maintenance running over budget. Tower Day continues to do very well this year and cash/fund balances are high - Investment Committee will meet to determine what investments are best for the church. Also, discussion about possibility of paying off parking lot loan has begun and will continue at special meeting for temporary budget. Financial Secretary Jim Marshall reported that there are still outstanding pledges and gave list to Debbie Cotting to follow up.

Education: Laraine Wilson provided PC with church school schedule through the summer. Children will lead worship on Celebration Sunday (6/9) and Joyful Noise will share with the congregation. Work is continuing for Tower Day to use the Nursery/Library space with tile and carpet installation scheduled for 7/10. The Giv2 City Reach Sleepover may be rescheduled for 5/19-5/20. Laraine will confirm 4/24. VBS subcommittee (Lisa Gerbick, Kristin Kadera, Laraine Wilson, and Carol McKendrick) will meet 4/24 to discuss need for volunteers, when/where to hang banner, and what to write for press release. Rev Nancy will update church website and include a blurb about VBS programming and subcommittee will plan for separate press release specific to VBS. 25 postcards have been sent to current families.

Outreach: Linda Ladd submitted report to PC that Frank Scott, Linda Ladd, and David & Diane Bjorkman served at Haven From Hunger 4/22 and the next date is 5/27 with the next Green Wagon Sunday on 5/26 (donation for

April/May is nut butters and jelly). Annmarie will be organizing CCC's involvement with Stamp Out Hunger on 5/11 when US Postal workers will be collecting food donations of new canned and dry goods left by the mailbox. There is a sign up sheet on the M&O bulletin board for volunteers to help sort donations at Haven from Hunger. Heifer Muffins raised \$473 during Lent.

Diaconate: Annmarie Pendola reviewed recent Diaconate activities and worship services, including guest preacher Rev Donna Vuilleumier on 4/7, Palm Sunday with guest musician Noel Smith on 4/14, Maundy Thursday with several readings and solo by Doug Hodgkins on 4/18, and Easter Sunday with the choir's offering of the Two Crowns cantata with readers Linda Ladd and Jeff Langill and solos sung by Frank Scott and Lauren Donadio, accompanied by guest musicians Chris Deschenes and Robb Simring on 4/21. We celebrated the lives of many members and friends during the month of April with 6 total memorial services held/planned. During Deacons' meeting on 4/7, diaconate discussed need for additional ushers, greeters and Deacons. Deacons will host coffee hour 5/12, Memorial Day service will be held in the chapel, there is a possible baptism on 6/2, Deacon's BBQ will be 6/8 at 4pm, baptisms scheduled for 6/16, and the next meeting will be 5/ 8. Annmarie will be away 5/19-5/27 and Jeff Langill will be contact during that time.

Stewardship: Debbie Cotting reported that thank you notes have been sent to 65 pledgers and one person who made a donation. Debbie will follow-up with reminder letters to folks who have pledged in the past, but haven't yet done so and will continue to put reminder notices in Tower Notes. MBA dues have been coming in as well.

Finance: Chuck Cotting reported that the issues with elevator repair invoices continue and he will be discussing concerns with Delta-Beckwith 4/24. Our new custodian Abel Moreno is working out very well and all staff are very pleased with his work. He has completed many cleaning projects in TD and the church. Chuck has contacted PDA Electrical about improving chancel lighting and will discuss quote for upcoming solutions. Scott DeSantis discovered an issue with the compressor hose and a new connection was installed which will reduce overheating and failure of the compressor hose. Multiple projects were completed during TD's vacation. Pending projects include working on front/Narthex doors and reviewing exterior painting. A notice was run in TN about need for Light's Out volunteers and Chuck will make an announcement during worship on Sunday.

Fundraising: Chuck Cotting reported that there will be a meeting shortly to discuss volunteers for the Flea Market and Bake Sale 5/18. Sign-up sheets will be out on Sunday and Chuck and Lisa will make an announcement during worship. Annmarie mentioned that the Historical Society may be interested in donating items from the Santa Five and Dime sale - Chuck will coordinate storage of items. Bruce, Chuck and Jeff will meet to discuss possible golf outings.

Coffee Hour Schedule: The schedule for hosting Coffee Hour was determined as follows: 4/28 - FFMT, 5/5 - Cottings, 5/12 - Deacons, 5/19 - ?, 5/26 - Larainne. Parish Council will continue to schedule Coffee Hour for June and will announce opportunities for families and individuals to host during worship. During summer worship, PC will ask families/individuals to sponsor one Sunday. PC will plan to be more direct about recruiting families, couples, and individuals and offer training. Announcements will be made during worship and the bulletin board will be updated to show who is serving coffee hour, greeters, ushers, Deacons etc for each worship service.

Old/New Business: Prayer request for William DiGiorgio as he goes into surgery 5/ 6.

There being no further business, Council voted to adjourn the meeting at 8:26 P.M.

Respectfully submitted,

Lauren Donadio, Recording Secretary

Next Meeting: Tuesday, May 28th @7pm